



REIGNIER CATHOLIC SCHOOL

PO Box 5147, 99 Guppy Road, Greenmeadows, Napier

Phone/Fax (06844 214)

Schedule II

Refund Policy

1. If you change your mind before coming to New Zealand your full fees are refunded, minus a \$350.00 administration fee.
2. If you wish to withdraw after arriving in New Zealand refund will only be made in the case of:
 - (i) return home because of the student's serious illness
 - (ii) return home because of death or serious illness of a close family member of the student's family. In these cases under the New Zealand law the school must retain amounts to cover costs already incurred, including the \$350.00 administration fee. The balance will be returned. Medical evidence must be provided.
3. NO refunds will be made to students who are asked to leave the school because of misbehaviour, poor attendance or violation of the school rules or laws of New Zealand.
4. NO refunds will be made to students who wish to transfer to another school for any reason.
5. NO refunds will be made to students who return home for any reason other than the student's serious illness or the death or serious illness of a close family member of the student.
6. NO refunds will be made to students who acquire Permanent Residence after having enrolled at Reignier Catholic School.
7. Homestay payments will be refunded in full, excluding any costs incurred.

Fee Protection Policy

Fee protection is offered to studying students under the terms and conditions stipulated in "The Code of Practice: Part 4: Contracts and Indemnity: 11.4."

Reignier Catholic School Board of Trustees give a Personal Guarantee to provide "Fee Protection" for all International Students fees paid to the school for the contracted time of placement at the school. The Board of Trustees will ensure that there is a reserve of funds to cover international students prepaid tuition fees in the event that a refund should be necessary. All fees paid by international students will be held in an account separate from the school's working account until the contracted time of placement at the school is complete.

Acceptance of Place : Tuition Agreement

In accepting this place at Reignier Catholic School for
I agree to the following:

1. My child will abide by all the rules and regulations of Reignier Catholic School set out in Schedule I. I acknowledge that if my child breaches any of these rules or regulations then I may be required to remove my child from the school.
2. I agree to pay all tuition and accommodation fees a full year in advance unless other arrangements are made with the Principal.
3. I irrevocably appoint and authorise the Principal of the school (or such other person as may be appointed to carry out the Principal's duties) to:
 - 3.1 Receive information concerning the student including but not limited to medical, education or welfare information; and
 - 3.2 Provide consent in respect of any activity carried out or authorised by the school, and/or that may be necessary to be given on the student's behalf in the event of a medical emergency or any other emergency where it is not reasonably practicable to contact the contact person/persons as tabulated in Schedule III; and
 - 3.3 To advise the student's home-stay hosts of all matters and information required to be provided to parents of any student under the Education Act 1989.
4. The school will not be liable for:
 - 4.1 Any damage or harm caused to the student or the student's property arising out of a student's home-stay; and
 - 4.2 Any damage or harm caused to the student or the student's property while attending the school; and
 - 4.3 Any damage or harm caused to the student or the student's property outside of normal school hours and in the case of the student's property, will not be responsible for damage to such property that may occur outside the school's premises.
5. This agreement may be terminated by either party at any time upon one months written notice. If the agreement is terminated the School Refund policy will apply (See Schedule II).
6. This agreement will be construed and will take effect in accordance with the domestic laws of New Zealand. In relation to any legal action or proceedings arising out of or in connection with this agreement I irrevocably submit to the jurisdiction of the Courts of New Zealand, and waive any objection to proceedings in any New Zealand Court or forum on the grounds of venue or on the grounds that the proceedings have been brought in an inconvenient forum.

Medical Insurance:

Most students are not entitled to publicly funded health services while in New Zealand unless they are:

- A resident or citizen of Australia; or
- A national of the United Kingdom in New Zealand; or
- The holder of a temporary permit that is valid for two years or more

If you do not belong to one of these categories and you receive medical treatment during your visit, you will be liable for the full costs of that treatment. We insist that you have insurance that will cover the cost of medical treatment while in New Zealand for the duration of your stay in New Zealand. We also strongly recommend that you obtain insurance to cover your travel to and from New Zealand.

Insurance can be arranged by the school. The cost of insurance is approximately \$500. Discretionary allowance may be used to pay for insurance.

Discretionary Costs which are expected to be paid by the student's caregiver:

Uniform approximately	\$120.00
Exercise books & stationery	\$30.00
Activity fee (donation)	\$40.00
Camp (November)	\$150.00
Medical Insurance	\$500.00

I have read and understand the terms set out in this agreement, including the attached Schedules I, II and III and agree to them.

Signed by: _____

Date: _____

Full name: _____

Relation to Student: _____