

REPOROA COLLEGE

Small School, Big Achievements | Ahakoa he Iti, he Kahurangi

Board of Trustees Meeting Minutes

Wednesday 1st September 2021

6.30 pm Meeting Room ZOOM


Meeting Commenced 6.31 pm

In preparation for the meeting and to maximize use of our time together all trustees are expected to have read all correspondence circulated and where possible seek clarification on any matter or issue prior to the meeting of which they are unclear. This will allow the focus to be on informed discussion. It is expected you will have read them all on-line, found in BOT Google Drive.

Agenda Items	Led by:	Action Minutes
<p>1. Introduction</p> <ul style="list-style-type: none"> a. Karakia & Mihi b. Present & Apologies c. Minute taking for today's meeting 	Kerry Pearce	<ul style="list-style-type: none"> a. Kerry b. Brendan, Catherine, Kerry, Bruce, Graham, Hine Apologies: Tracey, Nebo, John c. Sue
<p>1. Administration</p> <ul style="list-style-type: none"> a) Confirmation of minutes [Circulated] of last meeting b) Matters arising from previous minutes not covered on agenda c) Correspondence inwards/outwards d) Finance Report July 2021 <p>Mid Year Budget Review</p>	Kerry Pearce	<p>Confirmation of Minutes from previous meeting deemed true and correct. Moved by Catherine, seconded by Bruce.</p> <p>Matter arising: NIL</p> <p>Correspondence: Andrew has been emailed regarding the hoodies.</p>

		<p>Finance report: See attached. This was briefly discussed and the houses expenditure explained. Lease and loan payments were discussed. Adrian's visit was discussed and that he is happy with our tracking. Finance report moved by Brendan Seconded by Catherine All in favour</p>
<p>1. Principals Report Covid Response Mid Year Budget Review School Pool</p>	<p>Brendan Carroll</p>	<p>Principals report: See attached Covid Level 3 discussed and the changes this has impacted on the school. We do not have a great deal of engagement with the students at the moment but the staff are keeping in touch with students and their anxiety levels. We currently have no students currently on site in Level 3. The drive through vaccination centre at the school was discussed. Brendan will forward this email to the Board. The board has agreed that this is a good idea. Brendan will let Sue Westbrook know. The pool was discussed. The cost of running the pool and the community input towards this was discussed. This will be discussed further before the pool opens. Principals report moved by Brendan seconded by Catherine All in favour</p>
<p>4. Strategic Planning – a) Policy Reviews Behaviour Management Concerns and Complaints b) Charter Update ● Action Plan Update</p>		<p>Strategic planning Policy reviews to be done by the 1st of October Thank you Charter Update. Kerry, Catherine, John and Brendan were in a meeting with ERO. The ERO self-report will be done outside the normal BOT meetings and Brendan has booked this in for next week. It is suggested</p>

<ul style="list-style-type: none"> ● Charter Review Process <p>c) Assurances</p> <ul style="list-style-type: none"> ● Student Representative Elections - Update of Process ● ERO Review - Update <p>d) Attestations</p> <ul style="list-style-type: none"> ● 2020 Audit Update 	<p>this be done face to face. The 8th of September is booked, subject to the level announcement on the 6th.</p> <p>Assurances</p> <p>Student election is paused at present</p> <p>2020 Audit completed and signed.</p> <p>Property update. Quote Email received to do the repairs on the gym cladding. The security guys would like to get started and Brendan and Sue to meet with Brent tomorrow. The property group will meet in the next couple of weeks to discuss the turf.</p>
<p>5. Any Urgent General Business</p> <p>To be tabled through the Chair seeking agreement to be addressed or placed on next agenda</p>	<p>NIL</p>
<p>4. In-committee</p> <p>In-committee Minutes</p> <p>Principals Appraisal</p> <p>Matters Arising</p>	<p>In committee to be discussed when we are next face to face.</p>
<p>Meeting Closure</p> <ul style="list-style-type: none"> ● Preparation for next meeting - Charter - Property - Policy Review <p>Closing Karakia</p>	<p>Closing Karakia Catherine</p>
<p>Date of Next Meeting: Wednesday 29th September 2021</p> <p>6.30pm</p>	<p>7.20pm</p>
<p>Meeting closed</p>	

Signed Bot Chair:  29/09/21

