

WAIPARA SCHOOL BOT HEALTH AND SAFETY REPORT 2021

I have been Health and Safety rep over the past year.

The following has been discussed and actioned as required:

- All Health and Safety checks have been carried out over the year and data submitted to the Argest portal.
- The Annual Health and Safety Audit uncovered loose bolts, nails needing hammering in and other minor wear and tear of equipment. These have been rectified.
- Bark chips were replenished in the soft fall areas as a recommendation from our Playground Safety report which was carried out by Greg Hansen of PlayCo.
- Pearson Electrical carried out the check of all electrical appliances at the beginning of the year.
- The Emergency Management Plan was updated during the year to meet new MOE guidelines.
- The four deadlocks on the exterior doors were replaced as a result of the Building WOF. These were deemed hazardous due to the fact that they needed a key to unlock them.
- The etap texting system was actioned and all parents received the text. This system will only be used in an emergency.
- No Vaping signage was put up by the 01 May deadline.
- The pump shed was identified as an earthquake hazard by the HDC, because it is made of concrete block. A check was done, as it has some strengthening and it was deemed to come off the list that the men who visited had. Who knows whether we have met the requirements?
- There was a report furnished to the BOT about the Accident and Near Miss register and the Hazard register.

Scott Holland
Waipara School BOT H and S Representative 2021

